- Student should have a clear purpose in Japanese learning and have strong will to continue.
- 2. One year course : Japanese Language Proficiency Test Level 3

Xlearning Japanese for around 300 hours

One and a half year course : Japanese Language Proficiency Test Level 4

Xlearning Japanese for around 150 hours

Two years course : Japanese Language Proficiency Test Level 4

Xlearning Japanese for around 150 hours.

- 3. Obey the Japan laws and rules of Osaka International Language Institution..
- 4. Age Requirement (final academic background)

high school graduator:	less than 2	4 years old.
junior college or special school graduator :	less than	26 years old
university graduator:	less than 29	years old

(Students who are studying in university should submit student registered certification and studying abroad consent.).

- 5. Enough financial capacity to support study in Japan.
- 6. Pass the documentary examination executed after interviewing..
- ※ To get a further education in college need an educational background more than 12 years.

## Entrance procedure

1. Fax or email the interview application to our institution either by the introduction organization or the applicator

- Pay the entrance authorization fee¥30000 before the interview by the introduction organization or applicator ,check and confirm the documents which are demanded and make sure no page be over sighted.
- 3 If a student gets a bad score on the first Japanese Proficiency Test should have to take a re-examination according to our instructions.
- 4 Students who are enrolled by our institution should submit application documents to get exam, after examining and confirming the contents of the required documents send by the organization to check whether there is omission or not, and the signature of responder in the confirmation, then attaches them on FAX or e-mail to our institution..
- All documents submitted should follow Japanese version with translator's name and the company's name the translator belongs.
  We supply Japanese translation service with ¥ 50000.
- 6. If the exam is passed ,the entrance fee  $\pm 80,000$  is necessary.
- Our institute submits student's applications to Japan Ministry of Justice Immigration Bureau and applies for a grant of Residence Qualification Authorization Certification; Japan Ministry of Justice Immigration Bureau will notifies our institution the result
- Just before entrance to school, we perform the second Japanese language test for students who are planning to enter school. If the student can not reach a demanded level, even if he had gotten a grant of "Residence Qualification Authorization Certificate", the entrance to school can not be accepted. When "Residence Qualification Authorization Certificate" was not issued or the second test failed, we refund all entrance fees. But in case he decides to decline to enter school by personal circumstances, we require ¥80,000 as a. penalty

\* We do not make restitution of the entrance examination fee at any condition.

9 When "Residence Qualification Authorization Certificate" was issued by Immigration

Bureau, we attach it on FAX or e-mail and notify a person himself or the organization. A person planning to enter school transfers the total tuition to a designated bank account of our school immediately.

- Our institute will mails the original "Residence Qualification Authorization Certificate" to student or the organization after receipting of money confirmation.
- "Residence Qualification Authorization Certificate" and "the Entrance to School Authorization" which our institute published and applies passport in the local public organization.
- 12 Applies a student visa to Japan Embassy or consular office.
- 13 When time and date to arrive Japan was decided, notice the institution as soon as possible,
- 14. Institution entrance
- note : In case visa application cannot be received in the Japanese embassy or consular office, we refund the tuition..

Deadline for Submission of Documents

Entrance in April: November the 20th of the previous year

Entrance in October: May the 20th of the year

entrance in April : at the end of February

entrance in October : at the end of August

5. Application Documents

	4	
1	Entrance application	a prescribed
		form
2	attendance reason documents	a prescribed
		form
3	The copy of a family register and an identification cards of the	Copy should be
	whole family	clear
4	The original diploma of the elementary, junior high,	certificate of a
	high school until the last academic background	bachelor degree,
	and these copies	in case of a
		graduate from
		University
5	The original transcript of the high school and the last	
	educational background and duplicate	
6	The certification of Japanese language ability	specify number
		of learning
		hours
7	The tenure certification, reinstatement certification	in case of
		tenure
8	The annual income certification	in case of
		tenure
9	The tax payment certification	
10	The attendance at school written consent of a spouse	in case of a
		married person
11	The tenure certification of a spouse	in case of a
		married person
12	10 colorful photos of applicant within 3 months	4cm × 3cm
		I

## Documents of economic guarantee (if guarantee out aboard Japan $\ )$

1	The tenure certificate	
2	The annual income certificate	
3	The business license / register transcript of a company	in case of a personal manager

4	The tax payment certificate	mentioned
		about gross
		income in
		the most
		recent year
5	The original of a bank balance certificate after doing a	about
	conversion to Japanese Yen or U.S. dollar	¥3,000,000
		cash and
		a color copy
		of a
		bankbook
6	The submit clear copying, when there are certifications	in case there
	of a stock, a national debt and real estate	are these
		certifications
7	The documents which proves relations of an applicant	
	and an economic guarantee	
8	The copying of a family register and an identification card of the whole family	
9	The expense payment reliance	a prescribed
5		form
10	The reference guarantee sheet	a prescribed
		form
11	The home conventional notes	expense
		defrayed by
		more than
		one person
12	Name card used for business	
13	The formation of the expense for study	a prescribed
		form

Documents of economic guarantee (if guarantee live in Japan )

1	The entrance reliance	Signature
2	The expense payment undertaking certification	declare relations with the applicator
3	The tax payment certification, withholding slip	in case of an office worker
4	The occupation certification	in case of an office worker
5	The tenure certification	in case of an office worker
6	The register transcription of a company	in case of a manager or an officer
7	The business permitting (copy)	in case of a manager or an officer
8	The seal registration certification	
9	The resident's card	all households should be mentioned
10	The foreigner registration card	in case of a foreigner living in Japan

Notes :

- 1. Hand write in native language by black ink pen.
- 2. Fill in age and area code of phone number.
- 3. Home address must accord with an attested document.
- 4. Score Certificate should have stamp of the school and the responder name.
- 5. Specify the Japanese text book and how many times you have learned with the

signature of responder , or certification of Japanese ability .

- Fill in the phone number of each school you have ever studied in the education background column.
- 7. Fill in without exception on the educational background of resume. If there is an interregnum more than one month, explain circumstances in the meantime with an attached sheet.
- Descript the reason and purpose Japanese learning at school, and your plan after graduation and make the necessity clearly. In addition, descript your plan of further education after Japanese learning.
- Specify a presence of a visit to Japan, and submit the copy in case of possessing a passport.

Notes :

- A company name must be printed for a tenure certificate, annual income certificate and salary detailed statement. Furthermore, a person in charge signs it and seals it in a company seal. On an income certificate, an income (including a bonus, dividend) of these past several years must be specified.
- 2. All documents are published within three months of application day.
- 3. Warn a deposit of a latest date, because of being mistaken for a debt.
- 4. In case both parents have income, two parents are economic guarantees.
- In case Japanese and a foreigner staying in Japan are economic guarantees, refer to P4.
- An applicant, who applied to other schools and couldn't accept permission in the past, must notify a school's name, a reason of not permission and the date.

## 6. Expense of Studies Abroad

1.the first year expansion

examination fee		¥30,000	
	entrance fee	¥80,000	
school expense	tuition	¥660,000	Textbook, tuition for one year
The cost of ma	intenance	¥20,000	

Examination fee: payment before an interview

\* Remittance total ¥790,000: We send original "Residence Qualification Authorization Book"

as soon as we can confirm a remittance to our school.

\*Every student should join health insurance in order to get discount of the medical treatment.

.2. The expense of second year

school expense/school fee	¥660.000	school expense, text fees and social visit cost of one year
The cost of maintenance	¥20,000	

Example of living cost in Osaka
Rent expenses : ¥50,000
Meal expenses : ¥40,000
Lighting / heating expenses : ¥5,000
Book expenses : ¥2,000
Incidental expenses : ¥10,000
Total : ¥107,000

3. Expense payment

A student must pay the prescribed total amount before the visa is renewed.

4. In case of delinquent.

If the tuition is delinquent, we proceed to withdrawal from school as a general rule.

5. Visa continuation

student must pay the total amount containing school expenses for visa continuation,

\* School's certificate will not give the student whose attendance and scores are remarkably

bad.

## 7. Scholarship System

1. Japan Ministry of Education Science Scholarship

The excellent student who could be recommended to Ministry of Education and the ministry provide a scholarship ¥624,000 a year ,

2. (Foundation) International Exchange Study Foundation Scholarship

When our institution recommends an excellent student to International Exchange Study Foundation and the foundation could provided a scholarship  $\pm 60,000$  per month. for one year.

- LHS ASIA scholarship: excellent student could be recommend to LHSASIS Foundation, and the foundation could provided a scholarship totally ¥15,0000 in six month.
- 4. Prize for Excellent Student

Our institution provide a scholarship ¥10,000 to the excellent students who could pass the Japanese Language Proficiency Test Level 1 and the attendance, score as fine as expected.